

# Employment Opportunity

EO No: 2024-002

**College of Micronesia–FSM**  
Human Resources Office P.O. Box 159  
Kolonia, Pohnpei, FSM 96941  
Phone: 691-320-2480 Email: [hro@comfsm.edu.fm](mailto:hro@comfsm.edu.fm)

**Opening Date: September 19, 2023**

**Closing Date: October 18, 2023**

**Position and Salary:**

**College Nurse**  
**K/3/C-K/6/C \$10,889.00-\$12,270.00 PA**

“Position is eligible for transportation and housing”

**Location:**

FSM-FMI Campus/EMSS  
P.O. Box 1056  
Colonia, Yap FM 96943

## **College of Micronesia – FSM Mission Statement**

The College of Micronesia-FSM is a learner-centered institution of higher education that is committed to the success of the Federated States of Micronesia by providing academic and career & technical educational programs characterized by continuous improvement and best practices.

## Values

**COMMITMENT EXCELLENCE TEAM**  
**LEARNER-CENTEREDNESS WORK**  
**PROFESSIONALISM**

**Duties:** The nurse reports to the student services coordinator carrying out these major responsibilities include these:

- Provide assessment and treatment for chronic and acute cases of illnesses;
- Provide medical treatment to students (cadets) for minor illness, injuries, and other medical and dental complaints, and refer students (cadets) to physicians or appropriate health agencies as necessary.
- Provide health counseling concerning mental health, family planning, and other related health issues.
- Provide comprehensive preventive care including routine physical health care examination and health screening including vision, hearing, tuberculosis, diabetes, hypertension, and schedule follow-up and referrals.
- Provide individual as well as mass immunizations
- Organize and implement health education regarding alcohol and drug awareness, basic first aid, family planning, diet, and HIV/AIDS, etc.
- Provide health counseling, demonstrate active listening skills and assess patient comfort needs.
- Console patient, clarify care plans, and improve patients’ emotional health by advocating self-care.
- Teach the health (BSS Basic First Aid, OHS, and others) and science classes required for students(cadets).
- Serve on committees and perform other duties as assigned.

**Minimum Qualifications:** Bachelor’s degree in nursing from a US accredited college and three (3) years’ experience in professional nursing; and qualified by the board of Nursing in the FSM to practice nursing with valid Nurse License. **Knowledge of:** professional nursing theory and practice; health counseling and school health policies; standard nursing techniques to a wide variety of patient care and counseling situations; family planning theory. **Ability**

**to:** apply standard nursing techniques to a wide patient care and counseling situations; administer detailed medication and treatment; keep records and make report; understand and follow oral and written directions in exact detail; establish and maintain effective working relations with students, local health and social agencies, and physicians; work with a diverse student, faculty, and staff.

Foreign credentials must be equated to US standards using World Education Services at <http://www.wes.org>.

**Contact:** Applications are available at the College of Micronesia–FSM Human Resources Office, state campus sites or the college’s website at [www.comfsm.fm](http://www.comfsm.fm).

### **Application Procedure**

Interested candidates must submit the following documents:

1. A letter of interest addressing how the candidate’s professional qualification and experience match the minimum essential requirements of the position (not to exceed 3 pages);
2. COM-FSM application form (<http://www.comfsm.fm/jobs/HRdocs/employment08.pdf> );
3. A current resume which includes personal email address and cellular phone number;
4. Copies of college transcripts for all degrees earned;
5. A minimum of three professional reference letters under 6 months old;
6. Criminal background check under 6 months old; and
7. Valid Nursing License.

Documents are to be submitted electronically to [hro@comfsm.edu.fm](mailto:hro@comfsm.edu.fm) (preferably as PDF attachments) or mailed to:

Human Resources Office  
College of Micronesia-FSM  
P. O. Box 159  
Pohnpei FM 96941

(U.S Postal Service domestic rates apply in the Federated States of Micronesia.)

Applications will be accepted until **September 19, 2023** followed by screening by the committee or until fill. Official and hard copies of college transcripts are required to be mailed directly from schools to HRO when a candidate is being considered.

The College reserves the right to request or require from any applicant additional documentation or certification in addition to the minimum requirements stated in this advertisement in order to be considered for this position. All persons applying must meet or exceed any additional qualifications required in the COM-FSM Personnel Policy and Procedure Manual.

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The College of Micronesia–FSM is an equal opportunity employer.

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FSM Citizens are encouraged to apply